

DESTINATION CREATION LOAN-TO-GRANT SPREADSHEET

The following costs and expenses were paid for the construction, furniture, fixtures and equipment (“FFE”) for the improvement of the property located at _____ (“Property”) for the business _____ (“Business”):

[illegible]

¹ “Vendor” = name of laborer, business, store or individual who performed work on the Property or from whom you purchased FFE.

² “Service/Items” = services that were performed or items that were used in the improvement, construction, development of the Property or FFE purchased for the Property. “Items” does not include costs/expenses that may be on the same receipt but were not used for the Property.

³ “Reimbursable Amount” = dollar amounts for the Service/Items used in the improvement, construction, development of, or the FFE for the Property and subtract all amounts that fall outside these categories. This can be a total amount of all bills/invoices/receipts for a particular Vendor and must all be attached together.

⁴ “Date Paid” can be the date of a particular invoice or payment, or a date range if multiple bills/invoices/statements are provided for one Vendor.

⁵ “Proof of Payment” = please list “R” for receipt, “I” for invoice marked paid by vendor, “CHK” for cancelled check, “CC” for credit card statement with purchase highlighted, or “O” for Other with an explanation. These should be included immediately following the bill /invoice/statement that was paid with the proof of payment.

[illegible]

Please copy this page as many times as necessary to provide all costs and expenses, then sign the following certification page and include at the end.

I certify that the above costs and expenses were paid to develop and/or improve the Property and that I have attached all bills, invoices, and statements with their proofs of payment in order as they are presented on this spreadsheet. I further certify that the bills/invoices and their proofs of payment accurately reflect the amounts that have been expended to improve/develop the interior of the Business named above at the Property listed herein.

Grant Applicant Signature: _____

Grant Applicant Name: _____

Today's Date: _____