

DDA Addendum To HPB Certificate of Appropriateness Application

*Must be completed by ALL CHOD applicants and submitted to DDA. The most recent form is online at:
<https://www.denisontx.org/DocumentCenter/View/889/DDA-Addendum-to-HPB-application-fillable>*

Applicant's Name: _____

Business Name: _____

Appraisal District Address(es): _____

Is this building a "Contributing Structure" in Denison's National Register District: Yes No

Additional proposed work includes: *(check all that apply and provide details in the Letter of Intent)*

- Paint, repair or replace permanent awning
- Remove existing awning (no replacement)
- Repair to windows
- Replace, clean or paint glazing
- Prepare wood for painting
- Caulk and seal windows for weather tightness
- Paint window framing
- Prepare doors and framing
- Paint doors
- Signage work to be completed by a professional
- Remove screens from transom windows
- Remove, change, or replace business signs

Dimensions & Square Footage Calculations (in feet):

	<i>Width</i>		<i>Height</i>		<i>Square Footage</i>	<i>Street Front</i>	<i>Office Use Only</i>
1. Front of building		x		=		Yes	@ \$7
2. Side of building		x		=		Yes No	No @ \$1.50 Yes @ \$7
3. Side of building		x		=		Yes No	No @ \$1.50 Yes @ \$7
4. Back of building		x		=		No	@ \$1.50

(If Applicable) PLEASE PROVIDE CONTRACTOR BIDS: Contractor bids shall be submitted on the contractor's letterhead and shall contain the contractor's name, address, telephone number, and shall itemize the bid in a manner that allows the HPB and/or DDA to determine the authenticity of the bid. If you are doing the work yourself, please have detailed, itemized costs or bids prepared for materials and labor and include this information with the Letter of Intent.

Total cost of improvement project \$ _____ Anticipated Completion Date _____

Portion of funds requested as Grant \$ _____

Portion of funds provided by Applicant \$ _____

APPLICANT

Signature _____ Title _____

Name (printed) _____ Date _____